

Otsego County Patrons Co-operative Fire Relief Association

SECRETARY AND TREASURER'S OFFICE

P.O. Box 117

Schenevus, New York 12155



****IMPORTANT NOTICE****

If you are Sixty-five (65) or older, you have the option to assign a third-party designee to your insurance policy with our Company. When you are sent any type of cancellation or renewal notice a copy of that notice will be sent to your third-party designee. In the event that you are unable to receive your mail, your third-party designee will automatically receive these notices.

If you are interested in designating someone like a family member, friend, or attorney, you must discuss this with them and obtain their approval. Then please complete the rest of this form **in its entirety** and retain a copy for your records. This designation will become effective no later than ten (10) business days after we receive the completed form signed by both you and your designee. *If you have already made this request in the past, and there are no changes, there is no need to send in this form. *

You may terminate the third-party designation by sending written notification to the third party and to us at the address below or by emailing your request to billing@otsegocountypatrons.com.

Request to Designate a Third-Party:

Insured's Name (the name on the policy): _____

Address: _____

Email: _____

Otsego County Patrons Co-op policy #(s): _____

I designate the following person to receive a duplicate copy of any cancellation notice that you might send me for the policy number(s) listed above.

Name: _____

Address: _____

Email: _____

Signature of Insured

Date

I accept the designation above. I understand my designation shall not constitute acceptance of any liability on my part or the insurer for services provided to the senior citizen insured. If I decide to terminate my designation, I must send written notification to both the insured and Otsego County Patrons Co-op.

Signature of the Third-Party Designee

Date

Please return this form to:

Otsego County Patrons Co-op
PO Box 117
Schenevus, NY 12155